



ALBANY VINTAGE AND CLASSIC MOTOR CLUB

CONSTITUTION AND RULES

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Established 4th January 2004 (Amended 30th June 2005, June 2006 & June 2013)

Name: The name of the club shall be “**Albany Vintage and Classic Motor Club**”

1. Objectives: The Objectives of the Club are:-

- (a) To encourage in every way possible and to promote in every way possible, the acquisition, restoration, preservation, exhibition, use and enjoyment of motor vehicles which were not less than 20 years old in December of the preceding year or any other vehicle deemed by the Committee to be worthy of preservation.
- (b) To encourage, organize, and/or promote competitions, rallies and other events, in which such vehicles are expected to participate and be actively used for the enjoyment of the owners and of Club members in general.
- (c) To encourage and to promote the dissemination and exchange of information of historical records and spare parts, relative to vintage and classic vehicles and vintage and classic motoring.
- (d) To encourage and to promote social activities amongst members, prospective members and persons sympathetic to the objectives of the Club.
- (e) To encourage and to promote the point of view that vintage and classic vehicles/motoring is a hobby and a sport and that all activities of the Club and of its members should at all times reflect these basic and important premises.

2. Interpretation:

- (a) The words “Vintage and Classic vehicles” or “Vintage and Classic motoring”, where so used herein shall refer to any vehicle so categorised.
- (b) The masculine shall also be deemed to be feminine when the context so admits.
- (c) A member means a person whose application for membership has been accepted by the Committee, whose subscription and other dues or debt to the Club are not more than 3 months in arrears and who has not been suspended or expelled from the Club in terms of the rules.

3. Membership:

- (a) Persons, who subscribe to the objectives of the Club, may apply for membership by submitting an application form, together with the requisite entrance fee and subscriptions presented by the Committee. The Committee may then, after calling for reports if so desired, from the applicant's proposer and/or seconder, elect him to membership, or reject the application at their absolute discretion without being obliged to give any reason to anyone for rejection.
- (b) On election to membership the Honorary Secretary shall notify him of his election and shall send him a copy of the Constitution and Rules of the Club together with a membership card. Payment of the subscription fees shall be a distinct acknowledgement on the part of a member, that he is bound by the Constitution and Rules of the Club.
- (c) An applicant or member may be elected by the Committee into one of the following classes:

Full Member
Associate Member
Junior Member
Honorary Member
Patron

(d) Only full Members shall be entitled to vote at General Meetings of the Club.

- (e) A member wishing to transfer from one class of membership to another, shall apply to the Hon. Secretary in writing and shall enclose any additional fees or subscription. The Committee will then decide on the merits of the application, the same procedure applying as set out in para. 4 (b) hereof.
- (f) Wives and husbands of members may be admitted as associate members, on application as set out in para. 4 (b) hereof.
- (g) Junior members are those under the age of 18 years. At 19 years of age, a junior member shall cease to be such and may transfer to full or associate membership. The entrance fee shall be waived.
- (h) The position of Patron shall be the highest honour the Club can confer. An appointment as Patron may be made at a General Meeting on the recommendation of the Committee.

4. Club Events:

No member will be permitted to participate in any event arranged by the Club or under the auspices of the Club without:

- (a) Paying an entry fee for the particular event if so required.
- (b) Paying any other monies, which the entrant may owe, according to the club's books.
- (c) Being in possession of a valid Driver's licence, Indemnity and all necessary insurances, where these are required for any particular event. This will be applicable to the entrant driver, navigator and any other occupant.

5. Committee:

- (a) The management of the Club will be invested in the Committee consisting of not less than four and not more than ten members.
- (b) Up to a maximum of 3 persons of the Committee to retire by rotation at each Annual General Meeting (the order of rotation to be settled by the Committee by agreement or by lot). They will however be eligible for re-election if they so desire.
- (c) Any two members may sponsor the nomination of a member for election to the Committee by submitting his name, with express approval of the nominee, in writing to the Committee not less than 48 hours prior to the Annual General Meeting.
The members present at an Annual General Meeting of the Club shall elect seven members to serve on the committee. The Committee, at its first meeting shall elect a Chairman, Vice Chairman, Honorary Secretary, and Honorary Treasurer. The remaining three members may be allocated specific duties. The Committee may co-opt a maximum of three additional members.
- (d) The Committee may co-opt any member to fill a vacancy in the Committee
- (e) If at any time the number of the Committee shall fall below four the remaining members may not act, except for the purpose of electing one or more members to bring up their numbers up to a minimum of four.
- (f) A quorum at a Committee meeting shall be three Committee members.
- (g) If any Committee fails to attend three consecutive Committee meetings without tendering an excuse acceptable to the Committee, the Committee may resolve that he forfeit his office and a casual vacancy shall be deemed to have occurred.
- (h) The Chairman of the Committee will be elected by the Committee for a term no longer than two years unless he is re-elected by the Committee by a majority vote for another year after which he must step down. A Chairman having stepped down may stand for re-election after two years, such Chairman may however serve on the Committee in any other capacity other than Chairman after retiring as Chairman.

6. Powers of the Committee:

- (a) To manage the affairs, funds and assets of the Club.
- (b) To delegate to any member or members any of its powers, whether by way of sub-committees or otherwise.
- (c) To decide the frequency and procedure governing their own meetings.
- (d) To appoint officers from time to time, either from their own ranks or from members as may be required at the discretion of the Committee, such as Newsletter Editor, Librarian, Socials Organizer, Disciplinary Chairman and members etc. etc. An Auditor, who must have no connection with the Club, will be nominated by the Committee as required.
- (e) To fix competition fees and conditions when and if required.
- (f) To settle disputes between members insofar as Club matters are concerned. The Committee decision being final and binding on its members.
- (g) The Committee shall cause minutes of their meetings and General Meetings to be recorded and such minutes when signed by the Chairman of the meeting, or the Chairman of the subsequent meeting, shall be conclusive evidence of the transactions at the meeting.
- (h) To maintain finances by means of cash on hand, Savings Account, Banking account and authorize expenditure by at least two signatures. Any expenditure not authorised by the Committee will be for the account of the person responsible.

7. GENERAL MEETINGS:

- (a) An Annual General Meeting shall be convened by the Committee once every calendar year, to be held before the 14th August. Fourteen days notice shall be given of these meetings, at which copies of the accounts for the previous year and a report from the Chairman, shall be circulated to all members before the meeting commences. The fiscal year of the club shall be from 1st July to 30th June of each year.
- (b) The business of the Annual General Meeting shall be:
 - 1) To receive and consider the accounts of the previous year, together with a report thereon by the Honorary Treasurer.
 - 2) To receive and consider a report of the previous year's activities from the Chairman.
 - 3) To elect members of the Committee for the ensuing year.
 - 4) To transact such business as the Committee may have approved for inclusion in the notice calling the meeting.
- (c) The business of a Special General Meeting shall be confined to the proposed resolutions in the Notice convening it. The Chairman of the meeting may allow amendments to such resolutions if, in his opinion they are necessary or desirable, but only in order to clarify the stated resolutions or render them more practicable.
- (d) A Special General Meeting may be called by the Committee at any time on giving 14 days notice. A Special General Meeting may be called by not less than 10 members petitioning the Secretary in writing, stating the objects of the meeting and tendering any costs. The Secretary will then convene such a meeting by giving 21 days notice.

8. Procedure at General Meetings:

- (a) A quorum at any General Meeting shall be at least 10% of all members entitled to vote.
- (b) The Chairman of the Committee will take the chair at any General Meeting. If he is not present at the advertised time, the members present shall elect another member in good standing as Chairman of that meeting only.
- (c) Each member entitled to vote shall have one vote. The Chairman of the meeting shall have his deliberative vote as well as a casting vote, which he may cast in the event of a tied vote but then only in the interest of retaining the status quo.
- (d) The declaration of the Chairman as to the passing or defeat of any resolution shall be conclusive, unless a re-count is immediately demanded.
- (e) Voting shall be a show of hands of those present and entitled to vote. Where the Chairman of the meeting deems it appropriate, he may call for the vote to be done by ballot. Proxy votes may be exercised only on written and signed request to the Secretary prior to the commencement of the meeting. Before any voting takes place, the Chairman shall first establish the voting strength of the meeting and make this known to those present.
- (f) Wives/husbands of full members and junior members whose parents are full members and who reside at the same address, shall not receive separate notices or communications from the Club.

9. Subscriptions and entrance fees:

- (a) Subscriptions and entrance fees shall be determined for every class of membership at the Annual General Meeting.
- (b) Any member whose subscription is three months or more in arrears shall, unless good reason is shown to the satisfaction of the Committee, have his membership cancelled by the Committee, with immediate loss of all benefits and privileges attendant thereon.
- (c) Entrance fees shall not be paid by applicants who have previously been members of any other motor club and who has not been expelled or had their membership cancelled.
- (d) Any member wishing to resign shall give notice in writing to the Secretary on or before the 30th June, failing which he will be liable for his subscription for the ensuing year.
- (e) Anyone joining after the 31st December shall be liable for only half the year's subscription.

10. Misconduct of a member

Any member infringing the rules of the Club or any competition or event connected with the Club, or whose conduct appears likely to bring the Club into ridicule, contempt or who causes strife or dissension within the Club may be:

- (a) Suspended instantly and verbally by any two members of the Committee in respect of any outing or event or competition sponsored by the Club.
- (b) May be expelled from the Club by a majority vote of the Committee, after a full investigation has been conducted.

11. Club badge and property:

Any person shall on ceasing to be a member of the Club for whatever reason, forfeit all rights to and claim upon the Club and his property or funds, and shall, upon request of the Committee, return to the Club any Club badge or insignia issued to him or paid for by him, as well as any Club property which may be in his possession.

12. Alteration of Constitution and Rules:

The Constitution and Rules may be altered by a resolution passed by two thirds of the members present at the meeting, where not less than 14 days notice shall have been given, setting out the proposed alteration together with the reason for such alteration.

13. Indemnification:

The Committee members and any other officials of the Club shall be indemnified by the members of the Club in respect of all reasonable matters undertaken for the direct benefit of the Club and in pursuance of its objectives.

14. Non responsibility for damage:

The Club shall be in no way liable for, or for recovery of damage in respect of injuries or damage sustained by members, whether to their person or to their vehicle. Any club member, any person accompanying club members and any other persons participating in Club events of whatever nature, do so entirely at their own risk.

15. Winding up:

Upon winding up or liquidation of the Club, the Committee shall be obliged to transfer the assets remaining after the satisfaction of all liabilities of the Club, to another Club having objectives similar to those in Clause 2 hereof. If such Club cannot be found in the Eastern Cape to the satisfaction of the Committee, then the guidance of the Chairman of the Southern African Veteran and Vintage Association (SAVVA) shall be requested for this purpose.